



Job Title:	Experts by Experience Group (EEG) Facilitator & Online Moderator
Reporting to:	Head of Specialist Economic Abuse Services Team
Location:	Home-based
Salary:	£26-28,000 (Band B)
Contract:	Full time (37.5 hours), 12 months fixed term

An introduction to Surviving Economic Abuse (SEA)

Economic abuse is a form of coercive and controlling behaviour: 95% of women who experience domestic abuse will experience economic abuse. It limits their choices and ability to access safety.

Surviving Economic Abuse (SEA) is the only UK charity dedicated to raising awareness of economic abuse and transforming responses to it. Our vision is a world in which *all* women and girls are economically equal and live their lives free of abuse and exploitation.

We work in partnership to ensure women have access to and control over their own economic resources. We focus on four strategic priorities: public education and awareness-raising; transforming professional responses; ensuring systems do not inadvertently facilitate economic abuse; and influencing policy.

Our work is led by victim-survivors of economic abuse (Experts by Experience): their lived experience and knowledge shapes everything we do. We are always learning, and we share our expertise via a national working group and an international network of practitioners, researchers, and policymakers.

Founded in 2017, we are purposeful and agile in approach. We led the successful call to recognise and define economic abuse within the Domestic Abuse Bill. This has created a framework and momentum for change. Our aim now is to ensure that policy and practice recognises economic abuse so that victim-survivors are supported to achieve economic justice and abusers are held accountable for their behaviour.

Position of role

The role has three functions:

- To facilitate the participation of Experts by Experience (victim-survivors of economic abuse) in SEA's work – onboarding new members, supporting members to engage and communicating with members – within an agreed strategy.
- To moderate SEA's new online survivor forum, which will provide a safe space for victim-survivors of economic abuse to discuss their experiences and access peer support.
- To be the safeguarding lead for the charity.

Key Responsibilities

Facilitating the Experts by Experience Group (EEG)

- Lead an EEG member consultation on a draft strategy setting out how the charity will work alongside and support the EEG to raise awareness of economic abuse and transform responses to it.
- Develop an operational workplan to implement the strategy.
- Establish and implement policies and processes around members joining the EEG and working with the SEA staff team.
- Communicate regularly with the EEG group - sharing news, opportunities and feedback on activities.
- Provide support to individual members of the Group to engage with SEA, including via briefing and debriefing ahead of and after participation in activities.
- Provide support to the staff team in working alongside EEG members.
- Work alongside the Evaluation Officer to monitor the impact of the EEG, providing regular feedback on and insight into the Group's development.

Online moderation

- Manage and maintain the online forum infrastructure, including seeking technical support when required.
- Act as the central point for forum moderation: monitor and moderate user-generated content that is shared in the forum; and action moderating decisions e.g. contacting forum users, locking threads, removing messages etc.
- Develop and maintain a record of actioned moderator discussions and decisions.
- Work alongside colleagues at SEA to inform moderation i.e. engaging with members of the team for specific information to share in the forum.
- Ensure the safety of users is always maintained and establish a process for discussing complex or safeguarding issues which may occur on the forum with the Specialist Economic Abuse Services Team.

- Signpost victim-survivors of economic abuse to practical support i.e. SEA's online resources and specialist services.
- Gather information on what issues are important to forum users to inform the work of other team members i.e. development of resources for victim-survivors, content for training professionals.
- Work alongside the Evaluation Officer to monitor the impact of the forum, providing regular feedback on and insight into its development.

Safeguarding

- Act as the designated safeguarding lead for SEA, responding to safeguarding queries that arise from EEG membership/forum activity and taking action in line with SEA's safeguarding policy.
- Maintain up to date knowledge on safeguarding and act as source of support, advice and expertise for all staff on safeguarding matters.

Person Specification

Essential skills and experience

- Understanding and commitment to the importance of working alongside victim-survivors of economic abuse to inform SEA's work.
- Knowledge and experience of supporting victim-survivors of domestic abuse.
- Experience of safeguarding and managing risk.
- Strong interpersonal skills and the ability to communicate, with empathy, using digital channels.
- High level of IT literacy (including communication software i.e. Zoom, Microsoft Teams) and experience of using or moderating online forums/communities.
- Strong attention to detail.
- Experience of clear and robust record keeping.
- Understanding of confidentiality and the ability to handle sensitive information.
- Sound knowledge of General Data Protection Regulations (GDPR).
- Able to work independently and maintain focused and motivated as part of a dispersed team.
- Able to work on own initiative within the parameters of a role, whilst also working within a fast-paced team.
- Highly organised with the ability to prioritise workload in response to charity needs.
- Solutions focused.
- A commitment to SEA's values and to embed these in all you do.
- A willingness to adapt working hours to meet the requirements of the moderator role. There will be a requirement to work outside of office hours (9am-5pm) for this role.

Desirable:

- Experience of working in a forum moderator role.

Additional specification

This role is home-based. A laptop and telephone are provided, and travel expenses are covered. The team meets approximately once a month, virtually and in London. Due to the nature of our work and this role, appointment will be subject to satisfactory Disclosure and Barring Service (DBS) check and references.

To apply

Please submit your CV and a covering letter which demonstrates how you meet the criteria set out in the person specification to:

recruitment@survivingeconomicabuse.org

For an informal discussion please contact:

christina.govier@survivingeconomicabuse.org / 07554 179 556

Deadline for applications: 5.30pm, Monday 28th September.

Interviews: Monday 5th October via Zoom.